

The following general notes are to be provided on all civil plans submitted for review.

Updated: June 2011

GENERAL NOTES

1. All work and materials shall be according to the latest addition of "Standard Specifications for Municipal Public Works Construction" prepared by Washington State chapter, American Public Works Association (APWA), Washington State Department of Transportation (WSDOT), City of Lynnwood Standard Plans and Plan Notes, Specifications and any conditions of approval. It shall be the sole responsibility of the applicant and the Professional Engineer of Record to correct any error, omissions, or variation from the above requirements found in these plans. All corrections shall be at no additional cost or liability to the City of Lynnwood.
2. All construction is subject to inspection by the City of Lynnwood. The contractor shall notify the City of their schedule in sufficient time to permit inspection prior to and during work. 24 hours notification is required for all inspections.
Call (425) 670-5201 for inspection requests.
3. Before issuance of permits, construction or any development activity, a preconstruction meeting is required between the City of Lynnwood Inspector, the Applicant and the Applicant's construction representative. Request a preconstruction meeting on the City of Lynnwood Public Works Inspection Line at (425) 670-5201.
4. All work within the site and City of Lynnwood right of way shall be subject to inspection by the City's Inspector. The contractor shall notify the City Inspector in sufficient time to permit inspection prior to and during work.
5. Conflicts shall be brought to the attention of the developer's engineer and permitting agency and shall be resolved prior to proceeding with construction.
6. Work not ready for a requested inspection upon the arrival of the City of Lynnwood inspector must be rescheduled for inspection and a re-inspection fee may be imposed.
7. The contractor shall keep 3 sets of plans on site at all times for recording "As-Built" information. One set shall be submitted to the developer's engineer and one set to the City of Lynnwood at the completion of construction. In addition, a survey shall be provided as necessary.
8. The City of Lynnwood shall be provided, "As-Built" plans as required at the completion of construction stamped and signed by a licensed surveyor and/or the design engineer, verifying the information as provided by the contractor and/or the surveyor upon completion of the project. **As Built shall be provided in the following forms: 1 set of prints and electronic copy (CAD and pdf).**
9. The location of utilities is approximate. The contractor shall be responsible for verifying the location of existing utilities prior to construction. Utilities shown here are for the purpose of assisting the contractor in locating said utilities. The contractor shall contact the underground utilities location center (1-800-424-5555) 48 hours minimum prior to the beginning of construction and obtain on-site utilities locations. Conflicts shall be brought to the attention of the engineer and shall be resolved prior to proceeding with construction.

10. The contractor shall be responsible for obtaining all applicable permits and easements as required by the City of Lynnwood Public Works Department.
11. Construction noise shall be limited as per Lynnwood Municipal Code (Section 10.12.300) from 7am to 6pm (M-F). Weekend work prohibited unless approved per LMC10.12.300.
12. Datum shall be City of Lynnwood (NAVD88) unless otherwise approved by the Director of Public Works. The Benchmark shall tie to the City of Lynnwood Benchmark list.
13. Approval must be obtained from the Department of Public Works before any structures, fill or obstructions, including fences, are located within any drainage easement, flood plain or Native Growth Protection Easement. Structures shall not be permitted within 15 feet of the top of bank of any channel or pond (LMC13.40.070).
14. Where construction is carried out in areas not specified on the plans and which have existing improvements, appropriate measures shall be taken to restore such areas to conditions existing prior to construction or as required by The City of Lynnwood Department of Public Works.
15. Off site premise staging or storage areas shall require a written release from the affected property owner. In addition, a release from the City shall be required designating that damage to City property is negligible or non-existent.
16. The contractor shall take all necessary precautions for the safety of employees on the project and shall comply with all applicable provisions of federal, state, and municipal safety laws and building codes. The contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for protection of workmen and the public; shall post danger signs warning against known or unusual hazards; and shall designate a responsible member of their organization on the construction site whose duty shall be the prevention of accidents.
17. The developer shall provide street name and traffic control signs (e.g. stop or dead end). All traffic markings and signage to be per the current Manual on Uniform Traffic Control Devices and City of Lynnwood current standards. Signs are to be installed by the developer prior to any building construction within the project site.